



CONSERVATION LICENSE PLATE GRANT APPLICATION 2003

Applications are to be completed and returned on or before July 15, 2003. In fairness to all applicants, incomplete applications or those received after the deadline will NOT be considered. Eligible applicants may submit only one (1) Conservation License Plate Grant Application to the DHR during a grant cycle. **Do NOT Fax or e-mail application.** Send the completed form to:

New Hampshire Division of Historical Resources
Conservation License Plate Grant Program
19 Pillsbury Street
PO Box 2043
Concord, NH 03302-2043 (phone: 271-3483)

Because this funding source is by and under the State of New Hampshire, the approval of the grant by the Division of Historical Resources (DHR) *is subject to approvals by the New Hampshire Attorney General's Office and the Governor and Executive Council.* It is the DHR's intent to make applicants aware of any terms and conditions before they submit an application.

Additional application materials may be requested by mail or telephone (see above) or by e-mail at preservation@nhdhr.state.nh.us and by downloading these materials from the DHR's web page, www.state.nh.us/nhdhr. Typed or computer printed applications are required. Handwritten applications will NOT be accepted.

1. **Applicant's Name:** _____
(state agency, county agency, local municipality, or non-profit organization)

Applicant's Address: _____

Contact Person's Name: _____
Title: _____

Telephone: _____ FAX: _____

E-mail: _____

2. **Project Title:** _____

Address: _____
 (if applicable) _____

3. **Grant Category (check only one):**

- ☐ (A) Preservation of a publicly-owned historic resource (i.e., building, structure, object, site, designed landscape, or contributing property within a historic district) that is either listed or eligible for listing in the National Register of Historic Places or in the New Hampshire State Register of Historic Places.
- ☐ (B) Preservation and/or conservation of significant publicly-owned archaeological or historic artifacts that contribute to New Hampshire's cultural heritage. Such artifacts include, but are not limited to, the examples shown in Part IV.B of the *Instructions for Completing Application Form*. (If in doubt, applicants should contact the DHR to verify any questions about what types of artifacts and preservation/conservation work would be applicable under Category B.)

4. **Historical Status of Property/Building (only if Grant Category A above is selected):**

- ☐ Individually listed on the NH State or National Registers of Historic Places.
 Date of listing: _____
- ☐ A contributing resource to a historic district listed on the National Register.
 If so, name of district: _____
 Date of listing: _____
- ☐ Previously determined eligible for individual listing on the NH State or National Registers.
 Date of determination: _____
- ☐ Previously determined to be a contributing resource to a historic district eligible for listing on the National Register.
 If so, name of district: _____
 Date of determination: _____

5. **Proof of Public Ownership:** Describe and/or attach documentation to confirm that the historic resource, archaeological artifact(s) or historic artifact(s) are publicly-owned. Non-profit organizations must attach a description of the organization's mission, programs, services, and documented proof of IRS 501(c)(3) tax exempt status.

6. **Project Description:** Describe the historic resource or historic/archaeological artifact(s) including current condition, and then summarize the project's goals and objectives. Explain the significance of the historic resource or artifact(s) to New Hampshire's history or cultural heritage. Why is the work proposed important or needed? If the work covered under this grant application is part of a larger project, briefly describe that larger project. Describe how the work proposed meets any of the applicable grant selection criteria (see page 3 of the *Instructions for Completing Application Form*). Use up to three additional pages if needed.

7. **Project Tasks/Budget:** Use additional pages or attachments as needed, including estimates.

Description of Work/Tasks

Estimated Cost

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

Other Costs

Estimated Amount

1.

2.

3.

4.

5.

Total Project Cost:

Grant Request:

8. Describe the **Project Schedule** assuming a start date of _____, and completion of all tasks by the date of _____. All products and a final project report are due within 24 months from date of grant approval.

9. Attachments:

- a. Attach one (1) set of clear, 4" x 6," 35mm color or black-and-white photographs (4" x 6" digital prints are acceptable) of the historic resource (building, site, object, or structure) or the historic/archaeological artifact(s) to be preserved or conserved. Polaroid photographs are not acceptable. Each photograph or print should be labeled with non-bleed through ink or pencil on the back.
 - (1) For Categories A grants, each side of the building should be pictured and places where work is proposed should be photographed in detail to illustrate current conditions. The building's setting should be pictured along with streetscape views of its public access. Photographs should be keyed to a site plan. Copies of historic photographs or images are also very helpful.
 - (2) For Category B grants, areas of the artifacts to be preserved or conserved should be photographed in detail to show existing conditions.
- b. If available, please attach copies of any plans, specifications, and/or contractor estimates for this project. Preliminary plans are acceptable if final design or long-term planning is contingent upon funding from this or any other funding sources.
- c. Provide a list of any permits or other types of regulatory compliance that may be necessary for this project. Copies of approved permits, licenses, etc. may be attached or note when their approvals are expected.
- d. Attach any letters or correspondence from the community that show support for the proposed work to be funded in this grant application.
- e. Include any conservator's reports, historic structure reports, or other documentation of standards complied with to perform the work proposed.

9. **Certification:** I certify to the best of my knowledge that the information provided in this application is complete and accurate. If awarded a DHR Conservation License Plate Grant, I am fully aware that terms and conditions will be stipulated in a Grant Agreement executed with the DHR and that a grant informational sign provided by the DHR will be displayed throughout the project work funded under this grant.

Printed name and title of the person preparing the grant application

Signature and date

Printed name and title of public official verifying the publicly-owned nature of the resource(s)

Signature and date